

Individual Decision



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The attached report will be taken as
Individual Portfolio Member Decision on:

Thursday, 26th March, 2020

Ref:	Title	Portfolio Member	Page No.
ID3874	Minor Works Programme	Councillor Richard Somner	3 - 12



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Network Management – Minor Works Programme 2020-21

Committee considering report:	Individual Executive Member Decisions
Date of Committee:	05 March 2020
Portfolio Member:	Councillor Richard Somner
Date Head of Service agreed report: (for Corporate Board)	N/A
Date Portfolio Member agreed report:	N/A
Report Author:	Neil Stacey
Forward Plan Ref:	ID3874

1. Purpose of the Report

The purpose of this report is to seek approval for the Network Management Minor Works Programme (previously known as the Traffic Management and Road Safety Works Programme) for 2020-21.

2. Recommendation(s)

It is recommended that the Portfolio Holder for Transport and Countryside approves the proposed Minor Works Programme as presented in Appendix C of this report.

3. Implications and Impact Assessment

Implication	Commentary			
Financial:	The Minor Works Programme will be funded from various Capital and Revenue budgets approved as part of the Council's overall budget for 2020-21.			
Human Resources:	N/A			
Legal:	N/A			
Risk Management:	Projects within the Programme will be managed in accordance with the relevant processes in respect of financial and health & safety risks.			
Property:	N/A			
Policy:	N/A			
	Positive	Neutral	Negative	Commentary
Equalities Impact:				
A Are there any aspects of the proposed decision,		x		

including how it is delivered or accessed, that could impact on inequality?				
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		x		
Environmental Impact:	x			Some of the projects will deliver infrastructure to encourage or enable sustainable travel and will therefore have a beneficial impact on the environment.
Health Impact:	x			Some of the projects will deliver infrastructure to encourage or enable active travel and will therefore have a beneficial impact on the health.
ICT or Digital Services Impact:		x		
Council Strategy Priorities or Business as Usual:	x			Some of the projects to be undertaken as part of the Minor Works Programme will support the priority to <u>maintain a green district</u> . Specifically, projects will help deliver the commitments to <u>develop more sustainable transport solutions which protect the environment</u> (for example the provision of infrastructure for public transport and electric vehicles) and <u>promote and improve cycleways in the District</u> (for example the construction of improved routes in Newbury and Thatcham).
Data Impact:		x		
Consultation and Engagement:	<p>All Ward Members have been consulted as to the content of this report. A summary of responses is as follows:</p> <p><i>No comments received as of 18/03/2020. Any comments received after publication of this report will be reported at the Individual Decision meeting.</i></p>			

4. Executive Summary

- 4.1 The purpose of this report is to seek approval for the Network Management Minor Works Programme (previously known as the Traffic Management and Road Safety Works Programme) for 2020-21.
- 4.2 The Council's Capital Programme and Revenue budget for 2020-21, approved at the Council meeting on 3rd March 2020, allocate funding for the delivery of a range of projects and services, many of which are the responsibility of the Network Management

team in the Transport and Countryside Service. The purpose of the Minor Works Programme is to list the projects and services proposed to be delivered in the forthcoming financial year and to confirm a formal mandate to proceed with them. This report presents the proposed programme to the Executive Member for Transport and Countryside for approval.

5. Supporting Information

Introduction

- 5.1 The following explains the need for a Minor Works Programme and they type of projects and services that is contains.

Background

- 5.2 For many years, the Traffic Management & Road Safety team was part of the wider Traffic Services team and published an annual programme of work to set out what projects and services it would deliver over the course of the next financial year. Projects included improvement schemes such as changes to speed limits, local safety improvements, traffic signal upgrades, reviews of parking restrictions and also maintenance schemes such as refurbishing road markings (white lines) and repairing or replacing signs. Services included arranging temporary road closures to facilitate roadworks, providing cycle training to children, collecting vehicle speed data, various road safety education campaigns and the general maintenance of traffic signals.
- 5.3 In 2019, the three Highways teams within the Transport and Countryside Service, (Highways, Projects and Traffic) were reorganised into two teams, Asset Management and Network Management. The Traffic Management & Road Safety team still exists, as part of Network Management, but is no longer responsible for road closures, sign/line maintenance or traffic signals.
- 5.4 As well as the Traffic Management & Road Safety team, two other teams within Network Management now deliver small and medium sized improvement projects, mainly using capital budgets. It is therefore proposed to widen the programme to include the work of the ITS & Sustainable Travel team and the Network Improvements team. These three teams will work flexibly together to deliver the programme as a whole.
- 5.5 The newly formed ITS (Intelligent Transport Systems) & Sustainable Travel team is responsible for maintaining, monitoring and improving the Council's traffic signals and monitoring the Urban Traffic Management and Control (UTMC) system. It is also tasked with implementing projects to improve infrastructure for sustainable travel, including footways and cycleways, public transport and electric vehicles.
- 5.6 The Network Improvements team, which was previously part of the Projects team, is mainly responsible for delivering major projects, such as the recent A339 "Sainsbury's" roundabout improvements and the construction of the new junction from the A339 into the London Road Industrial Estate. Projects of this size are listed in the Capital Programme in their own right and will therefore not feature in the Minor Works Programme. However, the Network Improvements team has the capacity to assist the Traffic & Road Safety and ITS teams to deliver small and medium sized projects not specifically listed in the Capital Programme.

Proposals

- 5.7 A proposed programme of works for the 2020-21 financial year has been compiled based on the budgets available and the staff resources in each of the teams. The programme is included as Appendix C. Some projects have been included based on a specific need identified by Officers, for example the refurbishment of life-expired traffic lights on Theale Swing Bridge. Other projects have been included as a result of requests from stakeholders over the course of previous months or years, for example the proposed Zebra crossing on Brummel Road in Newbury.
- 5.8 Further projects may be identified over the course of the year and implemented using any funds remaining once the projects listed have been delivered or if the projects listed are delayed by unforeseen circumstances. This also gives officers a degree of operational flexibility to implement minor works using existing budgets where a need is identified during the year. Non-project based activities, particularly services delivered by the Traffic and Road Safety team, are also listed on the programme, for example road safety education campaigns and speed management initiatives.
- 5.9 Reactive work such as responding to customer requests, petitions and Council motions, is included in the programme. However, it should be noted that although estimates have been made regarding the volume of such work, the delivery of project-based work can be delayed by reactive work due to the need to respond within reasonable timescales.

6. Other options considered

Not publishing a Minor Works Programme. Without an approved programme of works, however, the Network Management team would have no formal mandate to implement any particular improvement schemes or deliver any particular road safety initiatives. This would require several separate decisions to be made over the course of the year, which would not be an efficient use of time for either Officers or Members and is therefore not recommended.

7. Conclusion

The Minor Works Programme gives the Network Management team a formal mandate to implement a series of highway enhancement projects and to deliver a range of non-project services within the agreed budgets. This report presents the programme to the Executive Member for Transport and Countryside for approval.

8. Appendices

Appendix C – Proposed Network Management Minor Works Programme 2020-21

Corporate Board's recommendation:

Not applicable as this is an Individual Executive Member Decision

Background Papers:

None

Subject to Call-In:

Yes: ☐ No: ☐

The item is due to be referred to Council for final approval ☐
Delays in implementation could have serious financial implications for the Council ☐
Delays in implementation could compromise the Council's position ☐
Considered or reviewed by Overview and Scrutiny Management Commission or
associated Task Groups within preceding six months ☐
Item is Urgent Key Decision ☐
Report is to note only ☐

Wards affected: All wards in the district will potentially benefit from the projects and services delivered under this programme of work.

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Appendix C

Network Management Minor Works Programme 2020-21

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Network Management Minor Works Programme 2020/21

Ref	Budget Heading / Type of Activity / Lead Team	Project
	<u>Speed Limit Review (Capital)</u>	
1	Traffic & Road Safety team	Hungerford Common - 30 MPH limit change (identified in the 2019 Speed Limit Review)
2	Traffic & Road Safety team	Rectory Road , Streatley - 30 MPH speed limit extension (identified in the 2019 Speed Limit Review)
3	Traffic & Road Safety team	A343 Andover Road, Newbury - 30 MPH speed limit extension (identified in the 2019 Speed Limit Review)
4	Traffic & Road Safety team	Colthrop Lane, Thatcham - 30 MPH limit (identified in the 2019 Speed Limit Review)
5	Traffic & Road Safety team	2020 Review process, consultation and Individual Decision
6	Traffic & Road Safety team	Implementation of improvements to speed limit signing and gateways (to be identified)
7	Traffic & Road Safety team	Implementation of new or changed speed limits identified in the 2020 review, subject to funding and resources
	<u>Local Safety/Accident Recution Schemes (Capital)</u>	
8	Traffic & Road Safety team	Eastbury Village Calming
9	Traffic & Road Safety team	A4 Beenham Hill Junction Safety Improvements
10	Traffic & Road Safety team	A4 Strongove Hill Junction Safety Improvements
11	Traffic & Road Safety team	Beedon Hill Safety Improvements
12	Traffic & Road Safety team	Premier Inn Taxi drop off dropped kerb (Newbury)
13	Traffic & Road Safety team	Slippery road signs as part of Scrim testing - Advice to Asset Management team
	<u>Signing Improvements (Capital)</u>	
14	Traffic & Road Safety team	Parking Restrictions Review (1) and implementation of revised signing
15	Traffic & Road Safety team	Parking Restrictions Review (2) and implementation of revised signing
16	Traffic & Road Safety team	Advisory signs to discourage engine idling - various locations
17	Traffic & Road Safety team	M4 J11-12 diversion route signage
18	Traffic & Road Safety team	M4 J12-13 diversion route signage
19	Traffic & Road Safety team	A343 Andover Road/Monks Lane Direction Signing improvements
20	Traffic & Road Safety team	Hungerford Gateway Signs
21	Traffic & Road Safety team	Removal of redundant signs (de-cluttering) - district wide
22	Traffic & Road Safety team	Additional signing schemes identified throughout the year (subject to funding remaining)
	<u>Traffic Signals and Systems Upgrades (Capital)</u>	
23	ITS & Sustainable Travel	TN003 Theale Swing Bridge - Site refurbishment (part S106 funded)
24	ITS & Sustainable Travel	LED "Retrofit" Upgrade to Traffic Signal lamps (approx three sites)
25	ITS & Sustainable Travel	PN148 A4 nr Tesco, Newbury - Add to SCOOT region
26	ITS & Sustainable Travel	TN001 Streatley Crossroads - MOVA revalidation
27	ITS & Sustainable Travel	TN037 A4/Sainsbury's/IKEA Calcot - MOVA revalidation
28	ITS & Sustainable Travel	Additional ITS schemes identified throughout the year (subject to funding remaining)
	<u>Cycleways (Capital)</u>	
29	ITS & Sustainable Travel	A4 Newbury: Newbury Business Park to Hambridge Road cycle track
30	ITS & Sustainable Travel	A4 Newbury: Tesco to Newbury Business Park cycle track
31	ITS & Sustainable Travel	A4 Thatcham: Crown Mead crossing and cycle lanes
32	ITS & Sustainable Travel	A4 Cycle Signing - Theale and Calcot
33	ITS & Sustainable Travel	Provision of cycle parking at schools
34	ITS & Sustainable Travel	Additional cycling schemes identified throughout the year (subject to funding remaining)

	<u>School Safety (Capital)</u>	
35	Traffic & Road Safety team	20 MPH signage Andover Road - pilot scheme to test effectiveness of new design
36	Traffic & Road Safety team	Brummell Road Zebra Crossing (Robert Sandilands School)
37	ITS & Sustainable Travel	PN117 Andover Road nr Park House School - Pedestrian Crossing Refurbishment
38	ITS & Sustainable Travel	PN127 A4 nr Old Bath Road - Pedestrian Crossing Refurbishment
39	Traffic & Road Safety team	Additional schemes identified throughout the year (subject to funding remaining)
	<u>Public Transport Infrastructure (Capital)</u>	
40	ITS & Sustainable Travel	Station Road Hungerford Footway Widening
41	ITS & Sustainable Travel	Bus stop accessibility and signing improvements (district-wide, sites to be identified throughout the year)
42	ITS & Sustainable Travel	Zebra Crossing on Wharf Road to improve pedestrian access to bus station and library (subject to safety issues being resolved)
43	ITS & Sustainable Travel	Development of real-time information systems
	<u>On Street Electric Vehicle Charge Points (Capital)</u>	
44	ITS & Sustainable Travel	Installation of on-street EV charge points in residential areas (subject to external grant application)
45	ITS & Sustainable Travel	Contribution to provision of EV charge points in the new Council Offices/Newbury Railway Station car park
46	ITS & Sustainable Travel	Installation of EV charge points in public car parks
	<u>Miscellaneous Section 106 funded schemes</u>	
47	ITS & Sustainable Travel	TN003 Theale Swing Bridge - Site refurbishment (part funded from main capital budget)
48	ITS & Sustainable Travel	TN002 Skew Bridge, Lower Basildon - Traffic Signal Upgrade
49	ITS & Sustainable Travel	Canal Path Upgrade - Victoria Park - Hambridge Road
50	ITS & Sustainable Travel	Canal Path Upgrade - Thatcham - Brimpton
51	Traffic & Road Safety Team	Footway link Priors Court Road by Acres of Fun, Hermitage
52	Traffic & Road Safety team	Reading Road/Primrose Croft Footway scheme, Burghfield Common
53	Various	Further minor projects identified throughout the year
	<u>Traffic Signal Maintenance (Revenue)</u>	
54	ITS & Sustainable Travel	Quarterly Maintenance Charges x 4
55	ITS & Sustainable Travel	Chargeable Maintenance/Repair (estimated 12 repair and maintenance orders over the year)
	<u>Road Safety: Speed Management (Revenue)</u>	
56	Traffic & Road Safety team	Speed Data Collection: "Black Cat" surveys (approximately 20 sites surveyed per month)
57	Traffic & Road Safety team	Speed Intervention Programme (SID)
58	Traffic & Road Safety team	Speed Intervention Programme (Posters)
59	Traffic & Road Safety team	Speed Intervention Programme (Community Speed-Watch)
60	Traffic & Road Safety team	Consultation and implementation of new Speeding Framework Policy Document
61	Traffic & Road Safety team	Consultation and implementation of new Third Party Equipment Policy Document
	<u>Road Safety: Events and Campaigns (Revenue)</u>	
62	Traffic & Road Safety team	Supporting National Road Safety campaigns
63	Traffic & Road Safety team	Safe Drive Stay Alive
64	Traffic & Road Safety team	Driver campaigns
65	Traffic & Road Safety team	Road Safety Theatre Productions
66	Traffic & Road Safety team	School & Community Engagement
67	Traffic & Road Safety team	Work Related Road Risk
68	Traffic & Road Safety team	Walk to school - safety project

	<u>Road Safety: Cycle training (Revenue)</u>	
69	Traffic & Road Safety team	Bikes, Big Trucks & You with Royal Mail
70	Traffic & Road Safety team	New instructor training sessions, risk assessment of sites and cycle training admin.
71	Traffic & Road Safety team	Cycle Training (Subject to government funding)
	<u>Rechargeable Works</u>	
72	Traffic & Road Safety team	Access Protection Markings (estimated 10 per year)
73	Traffic & Road Safety team	Third party Signing Schemes, eg tourist direction signs (estimated 10 per year)
74	ITS & Sustainable Travel	Third party damage to Traffic Signals Equipment (estimated 3 per year)
	<u>Traffic Regulation Orders for Special Events on the Highway (Revenue)</u>	
75	Traffic & Road Safety team	Section 16A Programmed Temporary Orders (i.e. Special events) (estimated 10 per year)
76	Traffic & Road Safety team	Section 21 of the Police Town Clauses Act 1847 (ie Street Parties) (estimated 3 per year)
	<u>Assessments, Reports and Feasibility Work (Capital and Revenue)</u>	
77	Various	Traffic Surveys to support investigations into requests received throughout the year
78	ITS & Sustainable Travel	Feasibility investigation - extend the Hermitage Railway Path
79	ITS & Sustainable Travel	Review use of RMS (Remote Monitoring System)
80	ITS & Sustainable Travel	Investigate the benefits of using the LORA-WAN (Long Range Wide Area Network) to connect to traffic signal sites
81	Various	Responses to Petitions and Council Motions (assume 4 of each per year - lead team depends on the nature of the request)
82	Traffic & Road Safety team	Streatley High Street Assessment
83	Traffic & Road Safety team	Home to School Transport Assessments / School Travel Plans (assume 5 assessments per year)
84	Traffic & Road Safety team	School Crossing Patrol - New Site Assessments (approx 3 new assessments per year)
85	Traffic & Road Safety team	School Crossing Patrol - Risk Assessments of existing Sites (approx 6 assessments per year)
86	Traffic & Road Safety team	Traffic Management Assessment Reports (approx 3 per year)
87	Traffic & Road Safety team	Reading Road, Burghfield Common footway assessment
88	Traffic & Road Safety team	Traffic Management Assessment Reports (approx 3 per year)
89	Traffic & Road Safety team	Vehicle Operators Licences - check applications and attend inquiries if necessary
90	Traffic & Road Safety team	Accident Investigation and monitoring
91	Traffic & Road Safety team	Parking amendment (1)
92	Traffic & Road Safety team	Parking amendment (2)
93	Traffic & Road Safety team	Accident Investigation and monitoring
94	ITS & Sustainable Travel	Development of Local Cycling and Walking Improvement Plan (LCWIP)
95	Network Improvements	Thatcham Level Crossing Follow Up Survey
96	Network Improvements	Hungerford verge parking assessment
97	Network Improvements	Wash Water Footway conceptual design and costings
98	ITS & Sustainable Travel	Thatcham Level Crossing Follow Up Survey
99	Various	Further assessment and feasibility work identified throughout the year
	<u>Day to Day Reactive Work</u>	
100	All teams	Stakeholder correspondence, complaints and Freedom of Information Requests
101	All teams	ELMs (responses to stakeholders using the Enquiry Logging Manager system)
102	All teams	Telephone enquiries

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